

Access Charter School
Virtual Meeting of the Board of Directors
August 26, 2020

MINUTES OF MEETING

Call to Order

The virtual Access Charter School Board of Directors meeting was called to order by Chairman, Kyle Havill, at 5:00 P.M.

Roll Call

Board Members participating on the call: Kyle Havill, Bert Fonseca, Lori Georganna and Alice Ramadan.

Non-Board Members participating on the call: Roger Watkins, Director

Review and Approval of Minutes

Minutes of June 17, 2020 were presented. Bert Fonseca made a motion to approve minutes, Lori Georganna seconded. Motion Passed.

Treasurer Report

Bert Fonseca presented the Treasurer's Report reviewing the finances through July 31, 2020. Bert Fonseca noted that due to increased costs in building and property maintenance that the Board will need to consider future updates in Maintenance budget and future use of building reserves for additional building improvements. Lori Georganna made a motion to accept the report, Alice Ramadan seconded. Motion Passed. The Board reviewed the 2019-2020 Audit report and evaluation. Alice Smetheram moved to accept the report as provided and Lori Georganna seconded the motion. Motion Passed.

Director's Report

Roger Watkins presented the Director's Report. The Board was informed of enrollment and staffing issues. Current school plan related to distance learning during COVID-19 were shared and reviewed with the Board. Purchases of technology equipment was reviewed and use of CARES Act funds were shared. Updated 2020-2021 school calendar was reviewed.

The current enrollment is 135 students. The reduction of activities that produce both income and expenses were noted.

Action Items

- Out of Field Teachers - The Board reviewed the status of out of field teachers. Currently one Teacher (Daniel Fuentes) is considered out of field and requires completion of the Health Subject Area exam. The Lori Georganna motioned to approve out of field teacher status for the 20-21 school year with the expectation the requirement will be completed at the end of the year. Bert Fonseca seconded the motion. The motion passed.
- 5-year Employee Fingerprinting – Proposal that Access Charter cover the costs for 5-year re-fingerprints was reviewed. Bert Fonseca motioned to cover the expense. Alice Smetheram seconded the motion. The motion passed.

- Parent Agreement Requirements – Restrictions for volunteers and school guests were reviewed in regard to requirements due to COVID-19. Alice Smetheram motioned to excuse five hours of the required 15 hours of parent volunteer requirement. It was noted to acknowledge the work parents are doing to maintain on-line learning at this time. Bert Fonseca seconded the motion. The motion passed.
- Teacher Salary Allocations HB641 – Proposals for use of Teacher Allocation Funds were reviewed including the required guidelines. Lori Georgann motioned to accept the proposal. Alice Smetheram seconded the motion. The motion passed.
- Staff 2020-2021 Salary Increases – The Board reviewed proposed salary increases for support staff and administrative staff. Bert Fonseca motioned to accept the proposal. Lori Georganna seconded the motion. The motion passed.

Board Member Matters:

- It was noted that one individual is required to complete a 3-year renewal course for Florida Board member Governance training
- Lori Georganna was nominated to fill the open Secretary position. Alice Smetheram made the nomination. Bert Fonseca seconded the motion. The motion passed.
- The Board reviewed the application for Tina Webster a candidate for the Board. Alice Smetheram motioned to approve the application pending the fingerprint and background screenings are completed with no concern. Lori Georganna seconded the motion. The motion passed.

Adjournment: Motion to adjourn the meeting was made by Bert Fonseca. Alice Smetheram seconded. Motions passed. Meeting adjourned at 6:34 P.M.

FOR CORRECTIONS, PLEASE CONTACT Roger Watkins at rwatkins@accesscharterschool.org
2020-2021 Board Meeting Schedule – All meetings are at 5:00 P.M. Next meeting October 28, 2020

Respectfully submitted
Roger Watkins, August 31, 2020