

## MINUTES OF MEETING

### Call to Order

Meeting called to order by Director, Roger Watkins at 5:08 P.M. The meeting was opened with board member introducing themselves to new board member, Alice Ramadan.

### Roll Call

Board Members present: Bert Fonseca, Patrick Smith, Kyle Havill, Alice Ramadan and Heidi Peckham.  
Non-Board Members Present: Roger Watkins, Director and Jennifer Mathews, Assistant Principal

### Review and Approval of Minutes

Minutes of June 21, 2018 were presented. Patrick Smith made a motion to approve minutes as written, Bert Fonseca seconded. Motion Passed.

### Director's Report

Roger Watkins presented the Director's Report. The board was informed current enrollment is 142. Staffing issues were discussed. The new Florida Statute requiring an armed presence was discussed. Board was informed of PAC plans as well as SAC plans. The Autism Ride Fundraiser was discussed. Patrick Smith made a motion to accept the Directors Report, Kyle Havill seconded. The motion passed.

### Treasurer Report

Kyle Havill presented the Treasurer's Report. The report will now include a copy of the Balance Sheet for a better understanding of our fiscal position. Because of anticipated maintenance issues, a motion was made by Kyle Havill to allocate \$45,000 from equity to a Facility Reserve account. Bert Fonseca seconded. Motion passed.  
Heidi Peckham moved to accept the Treasurer's Report. Bert Fonseca seconded. Motion Passed.

### Action Items

- Tabled Item from June 21, 2018 meeting. Gym roof repair estimates received by Director amounted to approximately \$5,000. Bert Fonseca made a motion to allocate \$5,000 for repairs. Kyle Havill seconded. Motion passed
- School Safety Officer has been hired for four hours per school day so that school will follow Florida Statutes.
- Board elections were held. Kyle Havill accepted the Board Chairman office. Bert Fonseca accepted the office of Treasurer and Heidi Peckham will remain as Secretary.

### Board Member Matters

- In the quest to expand Membership, the Board requested an introductory summary of our school, students and mission for presentation to interested parties.
- Heidi Peckham will attend the Florid Charter School Convention with Director and Asst. Principal in October.
- The Board will create a Strategic Planning Committee to meet prior to October 10, so that specific goals can be established. Committee will consist of Chairman, Kyle Havill, Director, Roger Watkins, Assistant Principal, Jennifer Mathews, and designated parents.

Adjournment: Motion to adjourn the meeting was made by Patrick Smith. Heidi Peckham seconded. Motions passed. Meeting adjourned at 6:35 P.M.

FOR CORRECTIONS, PLEASE CONTACT HEIDI PECKHAM, [HJP4532@EARTHLINK.NET](mailto:HJP4532@EARTHLINK.NET).

2018-19 Board Meeting Schedule – All meeting are at 5:00 P.M.

October 10, 2018      January 16, 2019      April 17, 2019      June 19, 2019

Respectfully submitted  
Heidi J. Peckham, Secretary, August 30, 2018