

MINUTES OF MEETING

Call to Order

Meeting called to order by Chairman, Herb Smetheran at 5:05 P.M.

Roll Call

Board Members present: Herb Smetheran, Patrick Smith, Kyle Havill and Heidi Peckham.

Non Board Members Present: Roger Watkins, Director

Review and Approval of Minutes

Minutes of August 30, 2017 Board Meeting were reviewed. Kyle Havill made a motion to approve minutes as written, Patrick Smith seconded. Motion Passed.

Director's Report

Roger Watkins presented the Director's Report. The board was informed on enrollment, and staffing issues involving open positions, School Advisory Council activities as well as Parent Advisory Committee activities. Board was informed of new social media programs, Parent Square and Charter Link to facilitate more effective communications for the Access Charter School Community, students, teachers and administration. Cyber security was assured.

Treasurer Report

Kyle Havill presented Treasurer's Report Patrick Smith moved to accept. Heidi Peckham seconded. Motion Passed.

Action Items

- a) Budget Amendment Proposal – Kyle Havill proposed a Budget Amendment. Patrick Smith moved to accept. Heidi Peckham seconded. Motion Passed.
- b) Fence Project was discussed. Board was informed that initiators of this project are unable to participate at this time and board would review at the end of the school year.
- c) Open Enrollment Discussion – Open enrollment is in effect until April 13, 2018
- d) 990 Tax Form Review- 990 Tax Form was reviewed. A spelling correction was needed on page 7. Heidi Peckham moved to accept the form with correction. Patrick Smith seconded. Motion Passed.
- e) It was noted for the Minutes that all Board Members are in compliance with both the Conflict of Interest and Governance Training requirements.

Board Member Matters:

- a) A Strategic Planning Team is still forming to consider both short term and long term goals for the school. The Committee will consist of Herb Smetheran, Roger Watkins, Jennifer Mathis, and a parent to be named. Strategic Plan will then be brought before the board for discussion
- b) Board Members updates – board discussed need to expand board.
- c) Bank United-Board discussed, but was not interested in changing banks at this time.

Adjournment: Motion to adjourn the meeting was made by Patrick Smith, seconded by Kyle Havill. Motions passed. Meeting adjourned at 6:41 P.M.