

MINUTES OF MEETING

Call to Order

Meeting called to order by Chairman, Kyle Havill at 5:04 P.M.

Roll Call

Board Members present: Alice Ramadan, Kyle Havill and Heidi Peckham.

Non-Board Members Present: Roger Watkins, Director and Jennifer Mathis, Assistant Principal

Review and Approval of Minutes

Minutes of June 21, were presented. Correction noted that both Alice Ramadan and Bert Fonseca expressed interest in the Strategic Planning Committee. Alice Ramadan made a motion to approve minutes as corrected, Heidi Peckham seconded. Motion Passed.

Director's Report

Roger Watkins presented the Director's Report. The board was informed on enrollment, staffing issues and school activities. Spirit week went very well and will occur each quarter.

Treasurer Report

Bert Fonseca forwarded a Treasurer's Report. Heidi Peckham moved to accept. Alice Ramadan seconded. Motion Passed.

Action Items

- School expansion was discussed. Alice Ramadan made a motion to request an amendment to our school charter to allow for expansion. This would involve a second site but not change in mission or charter. Heidi Peckham seconded. Motion passed.
- 2017-2018 Audit was presented. Alice Ramadan moved to accept the audit, pending verification of loan agreement. Heidi Peckham seconded. Motion passed.
- Teacher Certification – It was reported that all teachers are fully certified.
- The need for legal representation for the school was discussed. Heidi Peckham made a motion for the Director to investigate and obtain the appropriate personnel allowing up to \$5,000 for said expenditure. Alice Ramadan seconded. Motion passed.

Board Member Matters:

- a) Strategic Planning Committee Updates. Committee met via conference call and discussed School Expansion, Capital outlay projects, Program Development and Goals for Performance.
- b) Alice Ramadan has suggested and will create a media list for press releases announcing school activities.
- c) Alice Ramadan also reported that Dr. Philips Center has a new Education Director, Karen Ruggerio, who will be reaching out to the Director to discuss student programs and collaborations.

Adjournment: Motion to adjourn the meeting was made by Alice Ramadan. Heidi Peckham seconded. Motions passed. Meeting adjourned at 6:16 P.M.

FOR CORRECTIONS, PLEASE CONTACT HEIDI PECKHAM, HJP4532@EARTHLINK.NET.

2018-19 Board Meeting Schedule – All meetings are at 5:00 P.M. January 16, 2019

April 17, 2019

June 19, 2019