

Access Charter School  
Meeting of the Board of Directors  
October 19, 2016 5:00 P.M.

1. Call to Order

The meeting at Access Charter School Governing Board of Directors commenced at 5:00 P.M. Herb Smetheran called the meeting to order and took the roll.

2. Roll Call -

Board members present were:

Heidi Peckham

Kyle Havill

Bert Fonseca

Patrick Smith

Not Present:

Joseph Thairu

Non board members present were:

Roger Watkins

Jennifer Mathis

3. Review and Approval of Minutes

The meeting minutes from August 17, 2016 were reviewed. Kyle Havill moved to approve. Patrick Smith seconded the motion. Motion passed.

4. Director's Report

Roger Watkins presented the Director's Report. The Board was informed on enrollment, staffing issues, school events and a grant application proposal for funds to update technology equipment. Follow-up inquiries concerning April 2016 DCF/OCS investigation were shared with Board. Further information requested has not been provided by DCF or OCS. The school has not received any notification regarding the case from any party. Motion was made for Heidi Peckham to meet with Director to review next steps by Patrick Smith. Heidi Peckham seconded the motion. Motion passed.

5. Treasurer Report

Kyle Havill Presented the Treasurer's Report through September 30, 2016. A brief discussion for clarification ensued. Patrick Smith moved to accept the Treasurer's Report. Bert Fonseca seconded the motion. Motion passed.

6. Action Items

a. By-Law Review

(1) A proposal to change Board Member terms from two years to three years was discussed. Kyle Havill made motion to keep term at two years. Bert Fonseca seconded. Motion passed.

(2) Article VIII, discussion of removal of Director, Officer, or Board Member was reviewed. Kyle Havill made motion for By-Laws to read, "Any Director, Board Member or Officer may be removed by a vote of three quarters (3/4) of the members of the board attending a regular or special meeting held for such a purpose. The said board member

may submit his/her resignation prior to board action. Heidi Peckham seconded the motion. Motion passed.

(3) Article XIV, discussed removal of proxy voting option to align with Sunshine State Standards.

(4) It was determined that the August meeting is the Annual Meeting.

b. Audit was reviewed and discussed. Kyle Havill moved to accept the Audit Report. Heidi Peckham seconded. Motion passed.

c. Charter Contract was finalized. Heidi Peckham moved to accept the contract. Patrick Smith seconded. Motion passed.

d. Make Up Days required because of Hurricane Matthew will be held on October 28, 2016 and March 17, 2017. No motion was necessary.

7. Board Member Matters

No new board members were nominated. Need for new members was discussed.

8. Adjournment

Patrick Smith moved to adjourn meeting at approximately 6:25. Heidi Peckham seconded. Motion passed.

2016-2017 Board Meeting Schedule – All meetings are at 5:00 P.M.

December 14, 2016

February 15, 2017

April 19, 2017

June 14, 2017

Annual Meeting – August, 2017

Respectfully submitted

Heidi J. Peckham, Secretary

10-21-2016