

Access Charter School Meeting of the Board of Directors

October 21, 2015 at 6:00 P.M.

MINUTES

1. Call to Order

The meeting at Access Charter School Governing Board of Directors commenced at 6:00 p.m. Herb Smetheram opened the meeting with a roll call.

2. Roll Call

The following board members were present:

Bert Fonseca

Kyle Havill

Heidi Peckham

Herb Smetheram

Patrick Smith

Liani Steenekamp

Roger Watkins

Board member Joseph Thairu was not in attendance.

3. Review and Approval of Minutes

The meeting minutes from August 19, 2015 was reviewed. Kyle Havill motioned to accept the minutes and Patrick Smith seconded the motion. All board members were in favor.

4. Director's Report

The school director, Roger Watkins presented the Director's Report.

Students: Enrollment of 114 students. Enrollment goal is 120 students.

Staff: One teacher resigned. A new teacher is ready to start, just awaiting the final documentation process. Several trainings for teachers were completed over this reporting period.

Events: PAC provided lunches for staff. The Buddy Program (Lake Highland School) is ready to start. A "Learn to Work Program" is developed and being implemented.

Access Charter School was not chosen this year for a Federal Audit. PCM courses for staff were completed. Open House was presented in October. Fundraiser plans are in motion and the PAC is putting it together.

Liani Steenekamp motioned to accept the Director's report and Patrick Smith seconded the motion. All board members were in favor.

5. Treasurer Report.

Kyle Havill presented the Treasurer's Report. The budget for the end date of September 30, 2015 was reviewed. Heidi Peckham motioned to approve the budget. Patrick Smith seconded the motion. All board members were in favor.

6. Action Items:

A) Construction Committee: Final work for dumpsters completed. Subcontractors meeting was held to discuss AC old units. Roof will be finished this upcoming weekend. The final inspection is scheduled for this upcoming Monday, October 26. Septic area is cleared and gutter problems were addressed.

B) HV/AC Issues with Building B: School Director Roger Watkins provided information about the AC System in Building B not working effectively and that the replacement costs will be \$6000.00. Patrick Smith proposed to move forward with the replacement, Kyle Havill seconded and all board members were in favor.

c) Sun Trust Construction Loan Updates: The school director Roger Watkins discussed the Sun Trust Construction Loan and that McCree has completed everything for the first stage. Everything is up to date with no issues at this time.

d) Proposal for Billboard: The board discussed the possibilities of the Billboard and decided not to negotiate a deal at this time. Bert Fonseca motioned and Heidi Peckham seconded. All board members were in favor.

e) 2014-2015 Audit review: Audit review reflected excellence in all areas with no concerns or issues.

f) Aflac Options: The board discussed Aflac Options that provides additional insurances for staff at no extra cost to Access Charter School. The board decided to move forward with providing Aflac Options to the staff.

g) Heidi Klingensmith: She is recommended as a new member but board will give her time till she accept a new job offer she is waiting on.

7. Board Member Matters

Heidi Peckham mentioned the Open House for Spring. Board will look closer at dates in the next few meetings.

8. Adjournment

Next board meeting is scheduled for Wednesday December 16, 2015 at 6:00. Heidi Peckham motioned to adjourn the meeting. Patrick Smith seconded the motion. All board members were in favor. The meeting was adjourned at 7:10 pm.

2015 - 2016 Board meeting schedules

(regular meeting time on Wednesdays at 6:00 pm)

Wednesday December 16, 2015

Wednesday February 17, 2016

Wednesday April 13, 2016

Wednesday June 15, 2016