

Access Charter School Meeting of the Board of Directors

December 16, 2015 at 6:00 P.M.

MINUTES

1. Call to Order

The meeting at Access Charter School Governing Board of Directors commenced at 6:00 p.m. Herb Smetheram opened the meeting with a roll call.

2. Roll Call

The following board members were present:

Kyle Havill

Heidi Peckham

Herb Smetheram

Roger Watkins

Board members Joseph Thairu, Bert Fonseca, Liani Steenekamp, and Patrick Smith were not in attendance.

3. Review and Approval of Minutes

The meeting minutes from October 21, 2015 was reviewed. Because the Board did not meet quorum the minutes were reviewed with no additions or comments.

4. Director's Report

The school director, Roger Watkins presented the Director's Report.

Students: Enrollment of 114 students. Enrollment goal is 120 students.

Staff: Teacher position has been filled. Teaching staff have been busy attending required Florida Alternate Assessment trainings. Occupational Therapy has been reduced to 1 weekly student and 17 monthly consultations based on District OT evaluations.

Events: Fall Festival was held with great success and family turn out for the event. ACS teams are completing in Special Olympics. Fall visit from OCPS was held and resulted in a Satisfactory standing (no higher rating is provided). Services for student Kency Synsmir and parent John Borrelli were discussed. New student Open House, Winter Graduation, Fundraiser Meeting, and OCPS Charter Renewal items were scheduled. Because the Board did not meet quorum the Director's Report was reviewed with no additions or comments.

5. Treasurer Report.

Kyle Havill presented the Treasurer's Report. The budget for the end date of November 30, 2015 was reviewed. Because the Board did not meet quorum the Director's Report was reviewed with no additions or comments.

6. Action Items:

A) Make-Up Day: ACS was required to schedule a school make-up day for January 15th. The date was originally scheduled to be a student holiday and a teacher work-day but will be used for making up the December 6 day that school was cancelled.

B) OCPS Renewal Process: School Director Roger Watkins provided information about the renewal process with OCPS and the request to renew our current charter for 15 years. The Board of Directors is required to attend the renewal process. A date has not been finalized however a request will be made for February 18, 2016.

C) Spring Open House: School Director, Roger Watkins, shared an open house has been scheduled for January 21, 2016. An additional open house is scheduled for March 17, 2016 for enrollment of the 2016-2017 school year.

7. Board Member Matters

Discussion of a Grand Opening event in August.

8. Adjournment

Next board meeting is scheduled for Wednesday February 17, 2016 at 6:00. The meeting ended at 7:00 pm.

2015 - 2016 Board meeting schedules

(Regular meeting time on Wednesdays at 6:00 pm)

Wednesday February 17, 2016

Wednesday April 13, 2016

Wednesday June 15, 2016