

Access Charter School Meeting of the Board of Directors

February 17, 2016 at 6:00 P.M.

MINUTES

1. Call to Order

The meeting at Access Charter School Governing Board of Directors commenced at 6:00 p.m. Herb Smetheram opened the meeting with a roll call.

2. Roll Call

The following board members were present:

Kyle Havill

Heidi Peckham

Herb Smetheram

Joseph Thairu

Bert Fonseca

Patrick Smith

Roger Watkins – non-board member

Board member Liani Steenekamp was not in attendance.

3. Review and Approval of Minutes

The meeting minutes from December 16, 2015 were reviewed. Kyle Havill motioned to accept the minutes. Patrick Smith seconded the motion. All Board Member were in favor.

4. Director's Report

The school director, Roger Watkins presented the Director's Report.

Students: Enrollment of 109 students. Waiting to receive final count from FLDOE

Staff: Mrs. Sullivan has taken over classroom responsibilities in High School. Mrs.

Mathis has taken over the ESE compliance items. Will continue search for qualified teacher. 3 new Paraprofessionals have been hired to fill open positions.

Events: School hosted an information meeting for parents to begin planning Will & Trust planning for children along with SunTrust representatives. Winter Graduation was held with 3 graduates. ACS participated in the District Charter School Fair. Over 50 students and parents participated in the Magic Game with some student participating in the half time court activity. Development of presentation for Charter Renewal is underway and scheduled interviews are for February 23, 2016 with OCPS School Choice office. Patrick

Smith motioned to accept the Director's report. Bert Fonseca seconded the motion. All were in favor.

5. Treasurer Report.

Kyle Havill presented the Treasurer's Report. The budget for the end date of January 31, 2016 was reviewed. Heidi Peckham motioned to accept the report. Joseph Thairu seconded the motion. All were in favor.

6. Action Items:

A) Budget Amendment: Board Treasure, Kyle Havill, presented proposed amendments to the 2015-2016 annual budget. The board reviewed proposed amendments. Bert Fonseca motioned to accept the amendments. Patrick Smith seconded the motion. All board members were in favor.

B) Heating/AC Maintenance Proposal: School Director Roger Watkins presented a contract for A/C and Heating maintenance from Scott's Heating and A/C. The proposal would increase maintenance budget by \$5,800. Board members reviewed the proposal. Kyle Havill motioned to accept the proposal for the 2016-2017 school year and to include on the 2016-2017 annual budget. Patrick Smith seconded the motion. All board members were in favor.

C) Spring Open House: School Director, Roger Watkins, shared the Charter Renewal process and the tentative date for the Board interview of February 23, 2016. Kyle Havill, Bert Fonseca, Herb Smetheram, and Joseph Thairu verified they would attend.

D) Spring Fundraiser: School Director, Roger Watkins, shared the Spring Fundraiser is scheduled for April 29, 2016 at the Orlando Museum of Art.

7. Board Member Matters

A) Board Secretary, Liani Steenekamp, has requested to take a leave of absence for personal reasons. Herb Smetheram proposed that Roger Watkins complete the minutes, ProTem, until she is able to return. Joseph Thairu motioned to accept this decision. Patrick Smith seconded the motion. All board members were in favor.

B) School Director, Roger Watkins, has scheduled a meeting with a potential new board, Reba Gordon.

C) Grand Opening plans were discussed and Bert Fonseca volunteered to work with Roger Watkins and Heidi Peckham to begin planning. A meeting will be scheduled in April or May.

8. Adjournment

Next board meeting is scheduled for Wednesday April 13, 2016 at 7:10 pm. Patrick Smith motioned to adjourn and Kyle Havill seconded. All board members were in favor.

2015 - 2016 Board meeting schedules

(Regular meeting time on Wednesdays at 6:00 pm)

Wednesday April 13, 2016

Wednesday June 15, 2016