

Access Charter School Meeting of the Board of Directors

April 13, 2016 at 6:00 P.M.

MINUTES

1. Call to Order

The meeting at Access Charter School Governing Board of Directors commenced at 6:00 p.m. Herb Smetheram opened the meeting with a roll call.

2. Roll Call

The following board members were present:

Kyle Havill

Heidi Peckham

Herb Smetheram

Bert Fonseca

Patrick Smith

Roger Watkins – non-board member

Board member Liani Steenekamp and Joseph Thairu was not in attendance.

3. Review and Approval of Minutes

The meeting minutes from February 17, 2016 were reviewed. Kyle Havill motioned to accept the minutes. Patrick Smith seconded the motion. All Board Member were in favor.

4. Director's Report

The school director, Roger Watkins presented the Director's Report.

Students: Enrollment of 108 students. Currently reviewing candidates for 2016-2017 school year.

Staff: Reports were filed with DCF and Orange County Sheriff's office involving allegations made towards a staff member concerning misconduct with a student. The accused staff member was placed on Administrative leave pending completion of the investigation. Interviews with staff members and students were completed by DCF and the Orange County Sheriff's office. The investigation is still pending. An Executive Board meeting will be scheduled once the investigation report is completed.

Events: Orange County School Board approved renewal of Access Charter for the maximum of 15 years. New student interviews are being completed to determine eligibility. Currently there are 38 applicants. End of year activities have been scheduled and are in the planning process. These include the Annual Fundraiser 4/29, Parent

Meeting 5/12, Talent Show 5/19, Prom 5/27, Graduation 6/2, and Sea World Trip 5/3. The Interim Audit has been scheduled for 5/17. Patrick Smith motioned to accept the Director's report. Heidi Peckham seconded the motion. All were in favor.

5. Treasurer Report.

Kyle Havill presented the Treasurer's Report. The budget for the end date of March 30, 2016 was reviewed. Bert Fonseca motioned to accept the report. Patrick Smith seconded the motion. All were in favor.

6. Action Items:

- A) Charter Contract Review – Recommendations were made regarding the pending contract for Access' charter renewal. A review of the current charter was discussed. Roger Watkins requested any further recommendations be forwarded by April 22, 2016 to be included in the contract proposal to Orange County School Choice.
- B) Property Assets – George Miarecki, CPA, has requested the board determine how buildings should be identified for the purpose of assets. The options are to include all buildings as one large asset or divide buildings individually. The options were both discussed. Patrick Smith motioned to identify the buildings as individual assets. Bert Fonseca seconded the motion. All were in favor.
- C) 2016-2017 Enrollment – Maximum enrollment for the 2016-2017 school year was discussed. Kyle Havill motioned to cap the enrollment at 130 for the coming year. Heidi Peckham seconded the motion. All were in favor.
- D) Summer Camp Schedule/Summer Hours – Director, Roger Watkins, shared the dates for summer enrichment camp and the hours for summer.

7. Board Member Matters

- A) School Director, Roger Watkins, met with a potential new board, Reba Gordon. Roger Watkins recommended Ms. Gordon for approval to begin the process for becoming a Board member. Kyle Havill motioned to accept the nomination. Heidi Peckham seconded the motion. Kyle Havill will reach out to Ms. Gordon to determine interest in moving forward.
- B) Grand Opening plans were discussed and Bert Fonseca volunteered to work with Roger Watkins and Heidi Peckham to begin planning. Michelle Fonseca and Alice Ramadan will also participate in the planning of the event. The event will be scheduled for August 12, 2016 in the morning. A planning meeting has been scheduled for May 3, 2016 at 8:00 am.

8. Adjournment

Next board meeting is scheduled for Wednesday June 15, 2016. Patrick Smith motioned to adjourn and Kyle Havill seconded. All board members were in favor. The meeting adjourned at 7:20 pm.

2015 - 2016 Board meeting schedules

(Regular meeting time on Wednesdays at 6:00 pm)

Wednesday June 15, 2016