

Access Charter School
Virtual Meeting of the Board of Directors
April 29, 2020

MINUTES OF MEETING

Call to Order

The first virtual Access Charter School Board of Directors meeting was called to order by Chairman, Kyle Havill, at 5:04 P.M.

Roll Call

Board Members participating on the call: Kyle Havill, Heidi Peckham, Bert Fonseca, Lori Georganna and Alice Ramadan.

Non-Board Members participating on the call: Roger Watkins, Director

Review and Approval of Minutes

Minutes of January 15, 2020 were presented. Bert Fonseca made a motion to approve minutes, Heidi Peckham seconded. Motion Passed.

Treasurer Report

Bert Fonseca presented the Treasurer's Report reviewing the finances through March 31, 2020. The need for an amendment to adjust the budget to reflect timing issues was tabled until the June meeting. Heidi Peckham made a motion to accept the report, Alice Ramadan seconded. Motion Passed.

Director's Report

Roger Watkins presented the Director's Report. The board was informed of enrollment and staffing issues.

The currently enrollment is 138 students. The reduction of activities that produce both income and expenses were noted.

Action Items

- Summer Payroll for hourly staff – A motion was made by Heidi Peckham to support the Director's position to continue to pay 24 pay period Paraprofessionals and Behavioral Techs through June 30, 2020. This group will then go to an hourly rate as of July 1, 2020 through the end of the month. On August 1, 2020 hourly employees will have the option of choosing to remain hourly or a 20-pay period salary schedule. Alice Ramadan seconded the motion. Motion passed.
- Gymnasium A/C unit repair quote – After reviewing and discussing quotes for both repair and replacing the gymnasium A/C unit, Bert Fonseca made a motion to replace the whole Air Conditioning unit. Alice Ramadan seconded the motion. Motion passed.
- Drainage Field (HS) replacement – Several quotes were reviewed and discussed. Bert Fonseca made a motion to pay for the necessary permit and once obtained, review the project. The Director is then authorized to pay ½ the determined cost in advance, with balance due upon completion. Lori Georganna seconded the motion. Motion passed.

- Parking lot repairs – Several quotes were reviewed and discussed. Heidi Peckham made a motion to accept the Hall proposal with adjustments. The motion authorizes the Director to negotiate with Hall, with the idea of bundling the Parking Lot repairs with the Sidewalk repairs. If Hall was not within financial parameters, Director is authorized to accept Seminole bid.
- Sidewalk replacement quote – Several quotes were reviewed and discussed. Again, the Hall proposal was favored by the Board. This project was joined with the Parking Lot repairs in hopes of fiscal savings.
- Pressure wash quote – Several quotes were reviewed and discussed. Heidi Peckham made a motion to authorize the Director up to \$4,500 for pressure washing of appropriate areas of the campus. Lori Georganna seconded the motion. Motion passed.
- Painting quote – The Board recommended tabling this discussion until the June meeting.
- School Recognition Best/Brightest – Access Charter School was presented with \$38,363 because of teacher/staff/student performance for the 2018-2019 school year. Two proposals were advanced by the Director.
 - a. That 60% of the monies be presented at the end of the 2020 school year and the remaining 40% be disbursed at the end of the 2021 school year.
 - b. The monies be disbursed with 60% going to Instructors, 30% going to Instructional Support Personnel and 10% going to Administrative Staff. A motion was made by Alice Ramadan to support the two proposals offered by the Director. Bert Fonseca seconded the motion. Motion passed.
- It was noted that The Dr Phillip's Center is a Certified Autism Center and there is now a link on the Center's website with additional information.

Board Member Matters:

It was noted that two individuals will be rolling off the board and we shall be seeking individuals to serve.

Adjournment: Motion to adjourn the meeting was made by Lori Georganna. Heidi Peckham seconded. Motions passed. Meeting adjourned at 6:34 P.M.

FOR CORRECTIONS, PLEASE CONTACT HEIDI PECKHAM, HJP4532@EARTHLINK.NET.
2019-2020 Board Meeting Schedule – All meetings are at 5:00 P.M. June 17, 2020

Respectfully submitted
Heidi J. Peckham, Secretary, May 5, 2020