

# ***Access Charter School-Meeting Minutes***

## ***July 24, 2013***

### **I. Call to Order**

The regular meeting of the **Access Charter School Governing Board of Directors** commenced at 6:00 p.m. on Wednesday, July 24, 2013.

### **II. Roll Call**

**The following board members were present:**

**Theresa Campbell  
Gavin Elliot  
Neil Middendorf  
Liani Steenekamp  
Roger Watkins**

**The following board members were not present:**

**Kyle Havill  
Herb Smetheram  
Joseph Thairu**

### **III. Old Business/Open Items**

- A.** The meeting minutes from the June 19, 2013 Board Meeting were reviewed. Neil Middendorf motioned to approve the minutes. Liani Stennekamp seconded the motion. All board members were in favor.
- B.** Roger Watkins presented the Treasurer's Report. The final 2012-2013 school year budget was reviewed. Neil Middendorf motioned to approve the final budget. Theresa Campbell seconded the motion. All Board members were in favor.
- C.** Roger Watkins presented the Director's Report.
- D.** Bob Feldman a realtor with KW Commercial, attended the meeting to discuss possible future locations for Access Charter School. Mr. Feldman has been working with Roger for the last 2 years to find a potential location for our school in the future. Gavin Elliot will put together an MLS worksheet outlining specifics needed for the new facility.

### **IV. New Business**

- A.** A new Paraprofessional Work Schedule was presented by Roger Watkins. Paraprofessionals will have the option to work only 7 hours per day to allow for flexibility. The Paraprofessionals can also choose to work more hours by actively participating in extracurricular activities. Liani Steenekamp motioned to approve

the new Paraprofessional Work Schedule. Neil Middendorf seconded the motion. All board members were in favor.

- B.** The PTO (paid time off) hours for Access School employees will be 40 hours per school year. Neil Middendorf motioned to approve 40 PTO hours per employee. Gavin Elliot seconded the motion. All board members were in favor.
  
- C.** Liani Steenekamp discussed the evaluation of Roger Watkins under the guidelines of the growth targets given by Orange County Public Schools. Liani has already conducted the initial evaluation of Roger. There will be ongoing evaluations and board members will be communicated with and asked for feedback throughout the year-long process.

**V. Adjournment**

Liani Steenekamp motioned to adjourn the meeting and Theresa Campbell seconded the motion. All board members were in agreement. The meeting was adjourned at 8:05 p.m. The next Board Meeting will be September 18, 2013.

Prepared by, Theresa Campbell, Board Secretary