

Access Charter School-Meeting Minutes

September 18, 2013

I. Call to Order

The regular meeting of the **Access Charter School Governing Board of Directors** commenced at 6:00 p.m. on Wednesday, September 18, 2013.

II. Roll Call

The following board members were present:

**Kyle Havill
Joseph Thairu
Liani Steenekamp
Roger Watkins**

The following board members were not present:

**Theresa Campbell
Gavin Elliot
Neil Middendorf
Herb Smetheram**

III. Old Business/Open Items

- A.** The meeting minutes from the July 24, 2013 Board Meeting were reviewed. Liani Steenekamp motioned to approve the minutes. Kyle Havill seconded the motion. All board members were in favor.
- B.** Roger Watkins presented the Treasurer's Report. Discussion concerning decreased amount in the area of Instructional Support is due to contracting of Speech Therapists. An amendment to add Instructional Support Contract Services will be determined in January. Joseph Thairu motioned to approve the final budget. Kyle Havill seconded the motion. All Board members were in favor.
- C.** Roger Watkins presented the Director's Report.
- D.** The board reviewed recent facility renovation estimates provided by two different companies. Estimates range between \$500,000.00 and \$700,000.00. Additionally, the board reviewed the Geotech assessment completed by Terracon which determined the depression is not that of a sink hole and can be fixed. Further estimates on the cost to fix the depression are pending. Roger Watkins will request records from Orange County Public Schools concerning Asbestos reports and fire inspections completed while the facility was an OCPS Charter program. Currently, the seller is preparing a contract for review and Bob Feldman, Realtor, is in the process of confirming an additional estimate for renovations. The board agreed to reconvene to discuss further estimates and the

contract once it is received. A walk-through will also be scheduled to allow the board members and opportunity to view the facility and site.

IV. New Business

No new business

V. Adjournment

Kyle Havill motioned to adjourn the meeting and Liani Steenekamp seconded the motion. All board members were in agreement. The meeting was adjourned at 7:47 p.m. The next Board Meeting is scheduled for November 20, 2013.

Prepared by, Theresa Campbell, Board Secretary